

MINUTES  
OF THE  
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING

Board of Trustees  
Joyce Dalessandro  
Kristin Gibson  
Beth Hergesheimer  
Melisse Mossy  
Maureen "Mo" Muir

Superintendent  
Robert A. Haley, Ed.D.

DECEMBER 13, 2018

THURSDAY, DECEMBER 13, 2018  
6:00 PM

DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA 92024

## ATTENDANCE

### BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

Joyce Dalessandro	Arie Bialostozky, Torrey Pines High School ( <i>Left early</i> )
Kristin Gibson	Jamie Cruz, San Dieguito Academy ( <i>Absent</i> )
Beth Hergesheimer	Melody Li, Canyon Crest Academy ( <i>Left early</i> )
Melisse Mossy	Olivia Stephens, La Costa Canyon High School ( <i>Left early</i> )
Maureen "Mo" Muir	Sarah Trigg, Sunset High School ( <i>Left early</i> )

### DISTRICT ADMINISTRATORS / STAFF

Robert A. Haley, Ed.D., Superintendent  
Tina Douglas, Associate Superintendent, Business Services  
Cindy Frazee, Associate Superintendent, Human Resources  
Bryan Marcus, Interim Associate Superintendent, Educational Services  
Mark Miller, Associate Superintendent, Administrative Services  
Tiffany Hazlewood, Director of Student Services  
Melissa Sage, Coordinator of Student Services  
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

## 1. CALL TO ORDER

President Hergesheimer called the meeting to order at 6:00 p.m.

## 2. APPROVAL OF AGENDA

Motion by Ms. Muir, seconded by Ms. Dalessandro, to approve the agenda of December 13, 2018, Regular Board Meeting of the San Dieguito Union High School District, as presented. ADVISORY VOTE Ayes: Bialostozky, Li, Stephens, Trigg; Noes: None; Abstain: None; Absent: Cruz. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

## 3. ORGANIZATION OF THE BOARD

### a. OATH OF OFFICE, TRUSTEES: KRISTIN GIBSON, MELISSE MOSSY & MAUREEN "MO" MUIR

President Hergesheimer administered the Oath of Office to Trustees Kristin Gibson, Melisse Mossy and Maureen "Mo" Muir.

### b. NOMINATION / ELECTION OF BOARD PRESIDENT

President Hergesheimer called for nominations for President of the Board of Trustees.

Motion by Ms. Muir, seconded by Ms. Dalessandro, that nominations be closed and that Beth Hergesheimer be elected President of the Board of Trustees for 2019. ADVISORY VOTE Ayes: Bialostozky, Li, Stephens, Trigg; Noes: None; Abstain: None; Absent: Cruz. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

### c. NOMINATION / ELECTION OF VICE PRESIDENT

President Hergesheimer opened nominations for Vice President of the Board of Trustees.

Motion by Ms. Dalessandro, seconded by Ms. Mossy, that nominations be closed and that Maureen "Mo" Muir be elected as Vice-President of the Board of Trustees for 2019. ADVISORY VOTE Ayes: Bialostozky, Li, Stephens, Trigg; Noes: None; Abstain: None; Absent: Cruz. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

d. NOMINATION / ELECTION OF CLERK

President Hergesheimer opened nominations for Clerk of the Board of Trustees.

Motion by Ms. Muir, seconded by Ms. Dalessandro, that nominations be closed and that Kristin Gibson be elected as Clerk of the Board of Trustees for 2019. ADVISORY VOTE Ayes: Bialostozky, Li, Stephens, Trigg; Noes: None; Abstain: None; Absent: Cruz. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

e. APPOINTMENT OF BOARD REPRESENTATIVE / NORTH CITY WEST SCHOOL FACILITIES FINANCING AUTHORITY

Motion by Ms. Dalessandro, seconded by Ms. Muir, that Tina Douglas, Associate Superintendent of Business Services, be appointed to serve as Board Representative to the North City West School Facilities Financing Authority, for 2019. ADVISORY VOTE Ayes: Bialostozky, Li, Stephens, Trigg; Noes: None; Abstain: None; Absent: Cruz. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

f. APPOINTMENT OF ALTERNATE BOARD REPRESENTATIVE / NORTH CITY WEST SCHOOL FACILITIES FINANCING AUTHORITY

Motion by Ms. Dalessandro, seconded by Ms. Muir, that John Addleman, Executive Director of Planning Services, be appointed to serve as Alternate Board Representative to the North City West School Facilities Financing Authority, for 2019. ADVISORY VOTE Ayes: Bialostozky, Li, Stephens, Trigg; Noes: None; Abstain: None; Absent: Cruz. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

g. ESTABLISH DATE, TIME AND PLACE OF REGULAR MEETINGS OF THE BOARD FOR 2019

Motion by Ms. Muir, seconded by Ms. Gibson, to approve the San Dieguito Union High School District Board of Trustees Meeting Schedule for 2019, as presented. ADVISORY VOTE Ayes: Bialostozky, Li, Stephens, Trigg; Noes: None; Abstain: None; Absent: Cruz. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

h. APPOINTMENT OF BOARD SECRETARY

Motion by Ms. Muir, seconded by Ms. Dalessandro, that the Board appoint the Superintendent to serve as Board Secretary. ADVISORY VOTE Ayes: Bialostozky, Li, Stephens, Trigg; Noes: None; Abstain: None; Absent: Cruz. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

*\*At 6:12 PM, THE BOARD TEMPORARILY ADJOURNED AND SUMMONED MEETINGS OF THE SAN DIEGUITO PUBLIC FACILITIES AUTHORITY AND THE SAN DIEGUITO SCHOOL FACILITIES FINANCING AUTHORITY, THEN RECONVENED THE REGULAR MEETING AT 6:16 PM.*

#### 4. CLOSED SESSION

The Trustees convened to Closed Session in the Technology Lab/Suite 206 to discuss the following:

a. STUDENT DISCIPLINE

- b. PUBLIC EMPLOYEE APPOINTMENT – ASSOCIATE SUPERINTENDENT
- c. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- d. CONFERENCE WITH LABOR NEGOTIATORS (GOVERNMENT CODE SECTION 54957.6)  
Agency Designated Representatives: Superintendent and Associate Superintendents (4)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

## 5. RECONVENE TO OPEN SESSION

- a. WELCOME / MEETING PROTOCOL REMARKS  
President Beth Hergesheimer reconvened the meeting at 6:45 p.m. and read the meeting protocol instructions.
- b. PLEDGE OF ALLEGIANCE  
Olivia Stephens led in the Pledge of Allegiance.
- c. REPORT OUT OF CLOSED SESSION / ACTION  
President Hergesheimer reported that during Closed Session, the Governing Board unanimously took action pursuant to Education Code section 44938 to issue a notice of unprofessional conduct to teacher employee certificated ID Number 438126.
- d. STUDENT DISCIPLINE
  - i. Case #2018-073SD  
Motion by Ms. Dalessandro, seconded by Ms. Muir, to approve readmission of Case #2018-073SD from expulsion, effective December 14, 2018. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.  
*Motion unanimously carried.*
  - ii. Case #2018-109SD  
Motion by Ms. Dalessandro, seconded by Ms. Gibson, to ratify the administrative hearing panel and staff recommendation for expulsion for Case #2018-109SD for violating California Education Code section 48900 (b) and 48915 (c)(2), for the period December 14, 2018 through December 14, 2019. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.  
*Motion unanimously carried.*
- e. APPROVAL OF MINUTES / NOVEMBER 1, 2018 REGULAR MEETING  
Motion by Ms. Muir, seconded by Ms. Dalessandro, to approve the minutes of the November 1, 2018 Regular Meeting, as presented. ADVISORY VOTE Ayes: Bialostozky, Li, Stephens, Trigg; Noes: None; Abstain: None; Absent: Cruz. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.  
*Motion unanimously carried.*

## 6. REPORTS

- a. STUDENT BOARD MEMBERS  
All students present gave an update on the highlights and events at their schools. Melody Li read the San Dieguito Academy school report submitted by Jamie Cruz.
- b. BOARD OF TRUSTEES  
Ms. Dalessandro reported on visiting the SDUHSD Sports Park on the La Costa Valley (LCV) site, attended the SDA Foundation Fall fundraiser, the CCA Foundation Taste of Pacific Highlands Ranch, the CSBA Annual Conference, the San Dieguito Alliance for Drug Free Youth luncheon, met with Dr. Haley and the associate superintendents, and attended the Encinitas City School Liaison meeting.

Ms. Muir toured the SDUHSD LCV Sports Park, wished everyone safe and good holidays, congratulated Melisse Mossy and Kristin Gibson for getting elected as new board members, helped students with college applications and essays, attended the suicide forum at La Costa Canyon HS (LCC), the CSBA Annual Conference, proctored the 2018 LCC Winter Classic Speech & Debate, attended the LCC football banquet, and gave a shout out to Coaches Casey and Sovacool.

Ms. Gibson thanked everyone for being so welcoming and met with Dr. Haley and Ms. Schultz, met with the Board President and Melisse Mossy, attended the CCA assembly led by Stan Collins regarding suicide prevention and awareness, and the LCC student assembly with Josh Ochs regarding social media and personal websites.

Ms. Mossy is grateful to be here and has been meeting with community members, attended the Torrey Pines HS (TP) coffee with principal, was welcomed by board members, Dr. Haley and executive staff, attended the CSBA Annual Conference, the Parent Site Representative Council meeting, the CCA suicide prevention and awareness forum, and the presentation regarding social media and personal websites at LCC.

Ms. Hergesheimer attended the SDA foundation fundraiser, LCC & CCA suicide prevention and awareness forums, the CSBA Annual Conference and Delegate Assembly meeting, the Parent Site Representative Council meeting, the social media forum at LCC, and the Solana Beach and Encinitas City/School District Liaison meetings.

c. SUPERINTENDENT

Dr. Haley reported on attending the SDA Foundation Auction & Dinner and gave a shout out to Principal Camacho, attended the NCCSE Board of Governors meeting, the LCC & CCA suicide prevention forums, met with the District Safety Committee, attended the CSBA Annual Conference, the LCC Adaptive PE basketball tournament, the Parent Site Representative Council meeting, met with Foundation Presidents and Executive Directors, attended two digital safety presentations for students and adults at LCC, the North Coast Area Superintendents meeting, the San Dieguito Alliance for Drug Free Youth luncheon, the CCA Foundation Board meeting, both the Solana Beach and Encinitas City School Liaison meetings, and met with many individuals and groups over the last month.

**7. RECOGNITIONS**

Nothing to report.

**8. PRESENTATION**

a. SOCIAL EMOTIONAL LEARNING AND SUPPORTS – MARK MILLER, ASSOCIATE SUPERINTENDENT

Dr. Haley introduced Mr. Miller, Ms. Melissa Sage and Ms. Tiffany Hazlewood who provided an update on social emotional learning and supports, as presented. *(Handout available in the Superintendent's Office upon request.)*

*\*Sara Trigg left the meeting after this item.*

**9. PUBLIC COMMENT – NON-AGENDA ITEMS**

Comments were made by Amy Caterina, Wendy Gumb, Lea Wolf, Sally Smith, Martha Cox, Stephan Lukashev, Rita Raden, and Heather Dugdale.

*\*Link to [video-recording](#) of this meeting for all public comments.*

*\*The Board recessed at 8:23 p.m. and returned at 8:29 p.m.*

*\*Arie Bialostozky, Melody Li and Olivia Stephens left the meeting.*

**10. CONSENT AGENDA**

Motion by Ms. Muir, seconded by Ms. Gibson, to approve Consent Agenda Items 11-15, as presented. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

## **11. SUPERINTENDENT**

- a. GIFTS AND DONATIONS  
Accept the gifts and donations, as presented.
- b. FIELD TRIP REQUESTS  
Accept the field trip requests, as presented.

## **12. HUMAN RESOURCES**

- a. PERSONNEL REPORTS  
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
  - 1. Certificated and/or Classified Personnel Reports, as shown in the attached supplements.
- b. APPROVAL/RATIFICATION OF AGREEMENTS  
Approve/ratify entering into the following agreement and authorize Tina Douglas or Robert A. Haley to execute the agreements:
  - 1. ARAG Insurance Company and/or ARAG Services, LLC, to provide administrative and other services related to offering their UltimateAdvisor legal planning services as an employee benefit, during the period January 1, 2019 through December 31, 2021, and then renewing for up to two additional one year periods, at no cost to the district.
  - 2. Trustmark Insurance Company, Trustmark Voluntary Benefit Solutions, Inc. a subsidiary of Trustmark Mutual Holding Company, providing administration of 100% employee paid benefits including voluntary Universal Life insurance, Critical Health Events illness insurance, Individual Disability insurance, and Accident insurance, during the period October 22, 2018 and then continuing until terminated by the district, at no cost to the district.

## **13. EDUCATIONAL SERVICES**

- a. APPROVAL/RATIFICATION OF AGREEMENTS  
Approve/ratify entering into the following agreement and authorize Tina M. Douglas or Robert A. Haley to execute the agreement:
  - 1. San Diego County Office of Education (SDCOE), for a participation agreement for operation of SDUHSD's Career Technical Education (CTE) courses, services and distribution of CTE funds from SDCOE to SDUHSD, during the period July 1, 2018 through June 30, 2019, at no cost to the District.
- b. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS  
(None Submitted)

## **14. ADMINISTRATIVE SERVICES**

- a. APPROVAL/RATIFICATION OF AGREEMENTS  
Approve/ratify entering into the following agreements and authorize Tina Douglas or Robert A. Haley to execute the agreements:
  - 1. Document Tracking Services, LLC (DTS), to provide a license to use DTS's proprietary web-based application to create, edit, update, print and track the 2019 School Plan for Student Achievement, 2019 School Accountability Report Card (English), 2019 Safe School Plan Emergency Procedures, 2019 Local Control and Accountability Plan & Annual Update, and other documents to be identified as needed, during the period January 1, 2019 through December 31, 2019, in an amount not to exceed \$2,495.00, to be expended from the General Fund/Unrestricted 01-00.
  - 2. Boys and Girls Club of San Dieguito, for lease of swimming pool facilities for Torrey Pines High School boys and girls swim teams, during the period February 20, 2019 through May 24, 2019, in an amount not to exceed \$8,000.00, to be expended from the General Fund/Unrestricted 01-00.

3. Assistance League of Rancho San Dieguito, to provide a scholarship program for financial support for students continuing beyond high school, during the period December 14, 2018 through December 13, 2021 and then continuing for up to four three year renewals or until terminated with 90 days' notice, at no cost to the district.
  4. San Diego Unified School District (SDUSD), Mental Health Systems (MHS) and Local Education Agencies in San Diego County (LEAs), for provision of a traditional 180 day school program and summer school extended school year (ESY) to be provided by SDUSD as part of an intensive 230 day therapeutic STEPS Program offered by MHS (MHS STEPS) for LEA students placed by San Diego County Behavioral Health Services (SDCBHS) in MHS STEPS, during the period August 1, 2017 through July 31, 2019 unless any party gives 30 day advance termination notice, in the amount of \$7,570.00 per semester (2017-18 school year), \$7,950.00 per semester (2018-19 school year), and \$3,000.00 for each summer school session, per student, to be expended from the General Fund/Restricted 01-00.
  5. San Diego Zoo Safari Park, to provide a group tour for Oak Crest Middle School Workability students, on February 6, 2019, in the amount of \$370.00, to be expended from the General Fund/Restricted 01-00.
- b. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
- Approve/ratify amending the following agreements and authorize Tina Douglas or Robert A. Haley to execute the agreements:
1. Aeries Software, Inc. dba Eagle Software, amending the software license agreement for Aeries Student Information System (SIS) and Aeries Analytics to include Aeries Online Enrollment, raising the not to exceed total for SIS, Aeries Analytics, and Aeries Online Enrollment for an additional amount of \$35,000.00, for a new total of \$90,000.00 per year, during the period January 1, 2019 through December 31, 2019 and then continuing with annual renewals until terminated by the district, to be expended from the General Fund/Unrestricted 01-00.

#### **SPECIAL EDUCATION**

- c. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING
- Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Tina Douglas or Robert A. Haley to execute all pertinent documents:
1. Jill Weckerly, Ph.D. (ICA), provided IEP support, neuropsychological, psycho educational, and behavior assessments in an educational setting, during the period May 1, 2018 through June 30 2018, at the rate of \$175.00 per hour, to be expended from the General Fund/Restricted 01-00.
  2. West Shield Adolescent Services (ICA), to provide transport services for at risk special education students to/from residential facilities, during the period November 1, 2018 through June 30, 2019, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
- d. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS  
(None Submitted)
- e. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS
- Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund/Restricted 01-00, and authorize the Director of School & Student Services to execute the agreements:
1. Student Case No. 2018-110PS, for educationally related services from August 28, 2018 through June 12, 2020, in the amount of \$24,600.00.

#### **PUPIL SERVICES**

- f. APPROVAL/RATIFICATION OF AGREEMENTS  
(None Submitted)

- g. APPROVAL/RATIFICATION OF AMENDMENTS TO AGREEMENTS  
(None Submitted)

## 15. BUSINESS SERVICES

- a. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Tina Douglas or Robert A. Haley to execute the agreements:

1. School Services of California, Inc., to provide the district with fiscal and mandated cost claims services and the CADIE and SABRE reports, during the period January 1, 2019 through December 31, 2019, in an amount not to exceed \$4,310.00 plus expenses, to be expended from the General Fund/Unrestricted 01-00.
2. Playwrights Project, to provide their Write On! playwriting program in one mixed grade drama class at Oak Crest Middle School, during the period October 31, 2018 through December 19, 2018, at no cost to the district.

- b. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Tina Douglas or Robert A. Haley to execute the agreements:

1. AMS.NET, Inc., extending the initial year of the Basic Maintenance Contract from January 1, 2020 to June 30, 2020, to coordinate the contract dates with the universal service Schools and Libraries Program, commonly known as E-rate, with no other changes to the contract.
2. Dude Solutions, Inc., amending the license for FS Direct software-as-a-service (SaaS) to include a module for facilities scheduling, during the period January 1, 2019 through December 31, 2019 and then continuing with additional one year renewals, unless terminated by either party with 30-day advance written notice, in an amount not to exceed \$12,000.00, to be expended from the General Fund/Unrestricted 01-00.

- c. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Tina Douglas or Robert A. Haley to execute all pertinent documents:

1. EDCO Waste & Recycling Services, for district wide recycling and waste disposal services, during the period from January 1, 2019 through December 31, 2021, with options to renew two additional one-year periods, at the rates shown in the attachment, to be expended from the General Fund/Unrestricted 01-00.

- d. APPROVAL OF CHANGE ORDERS  
(None Submitted)

- e. ACCEPTANCE OF CONSTRUCTION PROJECTS  
(None Submitted)

- f. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Change Orders
3. Purchasing Orders Increase/Decrease
4. Membership Listing (None Submitted)
5. Warrants
6. Revolving Cash Fund

## FACILITIES PLANNING & CONSTRUCTION

- g. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Tina Douglas or Robert A. Haley to execute the agreements:

1. City of Encinitas, agreement for Maintenance of Private Storm Water Pollution and Flow Control Facilities by School District, for the Diegueno Middle School New Classroom Building P Project, during the period October 24, 2018 through completion, at the cost of annual maintenance, to be expended from General Fund/Unrestricted 01-00.
  2. City of Encinitas, agreement for Maintenance of Private Storm Water Pollution and Flow Control Facilities by School District, for the Sunset High School Campus Reconstruction Project, during the period December 14, 2018 through completion, at the cost of annual maintenance, to be expended from General Fund/Unrestricted 01-00.
  3. GEM Industrial Electric, Inc., for the Carmel Valley Middle School 700's Building Minor Modernization & Ramp Replacement Project, during the period October 25, 2018 through January 5, 2019, in an amount not to exceed \$114,000.00, to be expended from Capital Facilities Fund 25-19.
  4. Linscott Law & Greenspan Engineers, to provide traffic engineering services for the Sunset High School Campus Reconstruction Project, during the period November 15, 2018 through completion, in an amount not to exceed \$5,000.00, to be expended from Building Fund Prop 39 – Fund 21-39.
  5. TurfStar Western, to purchase a Toro brand self-propelled vacuum for the Earl Warren Middle School Campus Reconstruction Project, during the period December 14, 2018 through completion, in an amount not to exceed \$84,117.00, to be expended from Capital Facilities Fund 25-19.
  6. Digital Networks Group, Inc., to provide and install multimedia equipment for the Torrey Pines High School New Performing Arts Center Project, during the period December 14, 2018 through completion, in an amount not to exceed \$67,907.00, to be expended from Building Fund Prop 39 – Fund 21-39.
- h. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
- Approve/ratify amending the following agreements and authorize Tina Douglas or Robert A. Haley to execute the agreements:
1. Hanover Insurance Company, to amend contract CA2018-42, for builder's risk insurance for the Oak Crest Middle School Administration Building Reconstruction Project, increasing the amount by \$2,950.00 for a new total of \$12,534.00, to be expended from Building Fund Prop 39 – Fund 21-39, General Fund/Unrestricted 01-00 and Risk Management Joint Powers Authority.
  2. SVA Architects, Inc., to amend contract CA2018-13, for architectural/engineering services at Sunset High School Campus Reconstruction Project, increasing the amount by \$3,800.00 for a new total of \$1,014,230.00, to be expended from Building Fund Prop 39 – Fund 21-39.
  3. BDS Engineering, Inc., to amend contract CA2018-34, for topographic survey services for the Facilities Maintenance & Operations site, increasing the amount by \$5,700.00 for a new total of \$18,635.00, to be expended from Other Building Fund 21-09.
  4. Rocky Coast Builders, Inc., to amend Bid Package #2 Concrete, Concrete Reinforcing, Waterproofing; Torrey Pines High School Phase 3 New Performing Arts Center Project, increasing the amount by \$57,790.00 for a new total of \$2,668,372.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
  5. HPS Mechanical, Inc., to amend Bid Package #16 Plumbing, Torrey Pines High School Phase 3 New Performing Arts Center Project, increasing the amount by \$45,346.00 for a new total of \$541,542.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
- i. AWARD/RATIFICATION OF CONTRACTS  
(None Submitted)
- j. APPROVAL OF CHANGE ORDERS
- Approve Change Orders to the following projects, and Tina Douglas or Robert A. Haley to execute the change orders:



1. K&Z Cabinet Co., Inc., Bid Package #5 Finish Carpentry, Pacific Trails Middle School 2<sup>nd</sup> Classroom Building Project CB2017-18, decreasing the amount by \$7,979.00 for a new total of \$317,411.00, extending the contract date by 119 days, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
2. Interpipe Contracting, Inc., Bid Package #16 Plumbing, Pacific Trails Middle School 2<sup>nd</sup> Classroom Building Project CB2017-18, decreasing the amount by \$81,919.00 for a new total of \$637,061.00, extending the contract date by 119 days, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
3. Able Heating & Air Conditioning, Inc., Bid Package #17 HVAC, Pacific Trails Middle School 2<sup>nd</sup> Classroom Building Project CB2017-18, decreasing the amount by \$121,317.00 for a new total of \$1,061,234.00, extending the contract date by 119 days, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
4. Western Rim Constructors, Inc., Bid Package #19 Landscaping & Irrigation, Pacific Trails Middle School 2<sup>nd</sup> Classroom Building Project CB2017-18, increasing the amount by \$569.00 for a new total of \$159,545.00, extending the contract date by 119 days, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.

k. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction project as complete, and authorize the administration to file Notices of Completion with the County Records' Office administration and release final retention:

1. Pacific Trails Middle School 2<sup>nd</sup> Classroom Building Project CB2017-18, Bid Package #5 Finish Carpentry, contract entered into with K&Z Cabinet Co., Inc.
2. Pacific Trails Middle School 2<sup>nd</sup> Classroom Building Project CB2017-18, Bid Package #16 Plumbing, contract entered into with Interpipe Contracting, Inc.
3. Pacific Trails Middle School 2<sup>nd</sup> Classroom Building Project CB2017-18, Bid Package #17 HVAC, contract entered into with Able Heating & Air Conditioning, Inc.
4. Pacific Trails Middle School 2<sup>nd</sup> Classroom Building Project CB2017-18, Bid Package #19 Landscaping & Irrigation, contract entered into with Western Rim Constructors, Inc.
5. Implementation of Energy Related Improvements at Canyon Crest Academy and La Costa Canyon High School Project CB2017-02, contract entered into with Engie Services U.S., Inc.

## **DISCUSSION / ACTION ITEMS**

### **16. PROPOSED NEW / REVISED / DELETED BOARD POLICIES / EDUCATIONAL SERVICES**

Motion by Ms. Gibson, seconded by Ms. Muir, to adopt the proposed new/revised/deleted Board Policies, as presented and as follows:

- a. BP 1222.1, CITIZEN ADVISORY COMMITTEES (DELETED)
- b. BP 1250, VISITORS / OUTSIDERS (REVISED)
- c. BP 1260, PARENT/GUARDIAN PARTICIPATION IN FEDERAL PROGRAMS – TITLE I (DELETE)
- d. BP 1312.3, UNIFORM COMPLAINT PROCEDURES (REVISED)
- e. BP 5145.7, SEXUAL HARASSMENT (REVISED)
- f. BP 6145, EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (REVISED)

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

**17. APPROVAL OF REVISED INSTRUCTIONAL CALENDAR, 2019-20 SCHOOL YEAR**

Motion by Ms. Dalessandro, seconded by Ms. Muir, to approve the revised Instructional Calendar for the 2019-20 school year, as presented. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

**18. ADOPTION OF 2018-19 DISTRICT GENERAL FUND / FIRST INTERIM BUDGET**

Ms. Douglas provided an update on the 2018-19 District General Fund / First Interim Budget, as presented (*handout available in the Superintendent's Office upon request*).

Motion by Ms. Gibson, seconded by Ms. Muir, to adopt the 2018-19 District General Fund, First Interim Budget and Certification, as presented. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

**19. ADOPTION OF RESOLUTION REVISING DELEGATING AUTHORITY IN REGARD TO BIDDING AND MANAGEMENT OF CONSTRUCTION OF PUBLIC PROJECTS**

Motion by Ms. Mossy, seconded by Ms. Dalessandro, to adopt the resolution revising delegating authority in regard to bidding and management of construction of public projects, as presented. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

**20. APPROVAL OF FINAL GUARANTEED MAXIMUM PRICE (GMP) / DIEGUENO MIDDLE SCHOOL NEW CLASSROOM BUILDING P AND MODERNIZATION OF BUILDINGS B & G PROJECT**

Motion by Ms. Dalessandro, seconded by Ms. Muir, to approve the final Guaranteed Maximum Price (GMP) for the Lease-Leaseback contract CB2018-08 entered into with Erickson Hall Construction Company for preconstruction services and construction of the Diegueno Middle School New Classroom Building P and Modernization of Building B & G Project, at the final GMP for Phase 1 and 2 of the Project of \$8,305,015.00, to be expended from Building Fund 39 – Fund 21-39. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

**21. CSBA DELEGATE ASSEMBLY NOMINATIONS, 2019**

Motion by Ms. Dalessandro, seconded by Ms. Muir, to nominate Beth Hergesheimer as candidate for CSBA Delegate Assembly, 2019. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

**22. APPROVAL OF APPOINTMENT & EMPLOYMENT CONTRACT / ASSOCIATE SUPERINTENDENT, EDUCATIONAL SERVICES / BRYAN MARCUS**

Motion by Ms. Dalessandro, seconded by Ms. Mossy, to approve the appointment of Mr. Bryan Marcus as the Associate Superintendent of Educational Services, and approve entering into an employment contract, commencing January 1, 2019 and continuing through June 30, 2021, with an annual salary of \$196,443.00, plus benefits, as presented. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

**23. APPROVAL OF REVISED BOARD POLICIES / CLASSIFIED JOB TITLES / HUMAN RESOURCES**

Motion by Ms. Muir, seconded by Ms. Gibson, to approve the revised board policies to classified job titles, as presented and as follows:

- a. BP 4231 APPENDIX A, SALARY RANGE DEFINITIONS (REVISED)
- b. BP 4341.1 ATTACHMENT A, MANAGEMENT SALARY SCHEDULE (REVISED)
- c. BP 2420.1; 4320.1, DESIGNATION OF MANAGEMENT POSITIONS (REVISED)

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

## **INFORMATION ITEMS**

### **24. PUBLIC NOTICE / 2017-18 REPORT ON STATUTORY SCHOOL FEES AND FINDINGS**

This item was presented for first read and will be resubmitted for action on January 17, 2019.

### **25. PROPOSED REVISED ADMINISTRATIVE REGULATION / BUSINESS SERVICES**

- a. AR 3311.1, UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES (REVISED)

This item was submitted as information only.

### **26. PROPOSED REVISED BOARD POLICIES / EDUCATIONAL SERVICES**

- a. BP 4030, NONDISCRIMINATION IN EMPLOYMENT (REVISED)
- b. BP 5116.1, INTRADISTRICT/OPEN ENROLLMENT (REVISED)
- c. AR 5116.1, HIGH SCHOOL SELECTION (REVISED)
- d. BP 5145.13, RESPONSE TO IMMIGRATION ENFORCEMENT (REVISED)

This item was presented for first read and will be resubmitted for action on January 17, 2019.

### **27. ESTABLISH SPECIAL BOARD MEETING DATES, 2019**

This item was tabled.

### **28. UPDATES**

- a. BUSINESS SERVICES – TINA DOUGLAS, ASSOCIATE SUPERINTENDENT

Ms. Douglas reported that an administrative review by the California Department of Education of the Nutrition Services is currently underway.

- b. EDUCATIONAL SERVICES UPDATE – BRYAN MARCUS, ASSOCIATE SUPERINTENDENT

Mr. Marcus thanked the Board and Dr. Haley for the opportunity to serve as Associate Superintendent of Educational Services, and thanked the school teams for hosting the FPM reviewers as well as Julie Goldberg and Manuel Zapata for their hard work in supporting the FPM process.

- c. HUMAN RESOURCES UPDATE – CINDY FRAZEE, ASSOCIATE SUPERINTENDENT

Ms. Frazee reported that her Executive Assistant, Debbie Rowe will be retiring from the Human Resources department after 45 years of service and invited the Board to a retirement gathering.

- d. ADMINISTRATIVE SERVICES UPDATE – MARK MILLER, ASSOCIATE SUPERINTENDENT

Mr. Miller reported on their meetings with the feeder elementary districts regarding the new online enrollment process to be piloted soon, the second Special Education Strategic Plan Advisory group meeting held recently, and that they will be sending out a Special Education newsletter soon.

- e. SUPERINTENDENT/DISTRICT UPDATE – ROBERT A. HALEY, ED.D., SUPERINTENDENT

Dr. Haley reported that the first Student Summit will be held on December 19<sup>th</sup> at Earl Warren MS to bring students together, and that a Board Workshop is tentatively planned on December 20<sup>th</sup>. He provided information regarding the district conflict of interest Board Policy, The Brown Act, and the social emotional presentation from earlier in the evening.

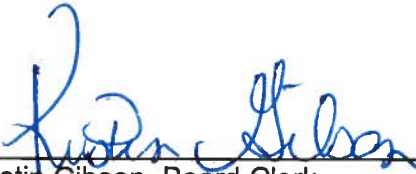
### **29. FUTURE AGENDA ITEMS – None presented.**

### **30. ADJOURNMENT TO CLOSED SESSION – Not necessary.**

### **31. RECONVENE TO OPEN SESSION**

- a. REPORT FROM CLOSED SESSION – Not necessary.

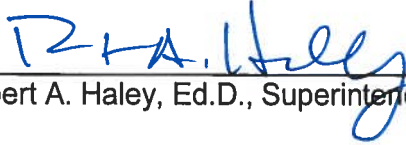
b. ADJOURNMENT - The meeting adjourned at 9:21 p.m.



Kristin Gibson, Board Clerk

January 17, 2019

Date



Robert A. Haley, Ed.D., Superintendent

January 17, 2019

Date

MINUTES ADOPTED: January 17, 2019